Prequalification of bidders is required in order to comply with provisions of §66.0901(2)(3) of the Wisconsin Statutes and to obtain approval for bidding on construction projects in the year 2021.

Bidders prequalification forms shall be filed with the City Clerk no later than FIVE (5) DAYS PRIOR to the opening of bids for which the bidder wishes to qualify. Completed responses will be evaluated to determine whether the prospective bidder is qualified to submit a bid. The City reserves the right if it is not satisfied with the sufficiency of the completed response, to request additional information, or the prospective bidder may be notified that they are not a qualified bidder.

**SEND COMPLETED FORM TO:**  
OFFICE OF THE CITY CLERK  
100 NORTH APPLETON STREET  
APPLETON, WI 54911-4799

<table>
<thead>
<tr>
<th>COMPANY NAME</th>
<th>ADDRESS</th>
<th>CITY, STATE ZIP</th>
<th>TELEPHONE NO.</th>
<th>FAX NO.</th>
</tr>
</thead>
</table>

**SPECIFY TYPE OF WORK:**

- □ Asphalt – Site Work
- □ Asphalt – Street Paving
- □ Bridge Construction
- □ Bridge Repair
- □ Carpentry
- □ Concrete – Patching/Flatwork
- □ Concrete – Street Paving
- □ Concrete – Curb and Gutter
- □ Concrete – Structural/Poured Walls
- □ Data/Communication Systems
- □ Demolition
- □ Electrical
- □ Elevators/Escalators
- □ Environmental Services
- □ Excavation and Grading
- □ Fence Supplies/Installation
- □ Fiber Optics/Telecommunications
- □ Fire Protection
- □ Other: ____________________
- □ Other: ____________________
- □ Flooring
- □ General Contractor
- □ Glass/Glazing/Windows
- □ HVAC
- □ Landscaping
- □ Lift Stations/Pumping Stations
- □ Marine Construction
- □ Masonry
- □ Mechanical
- □ Painting
- □ Pavement Marking
- □ Pile Driving
- □ Playground Equipment
- □ Plumbing
- □ Precast Concrete – Supplier/Erection
- □ Process Piping
- □ Roofing
- □ Sandblasting
- □ Other: ____________________
- □ Sewer & Water – Open Cut
- □ Sewer & Water – Tunneling
- □ Sewer Cleaning/Televising
- □ Sewer Lining/Rehabilitation
- □ Sheet Metal
- □ Site Remediation
- □ Snow Removal
- □ Specialty Equipment
- □ Steel Erection
- □ Street Lighting
- □ Supplier: __________________
- □ Supplier: __________________
- □ Temperature Controls
- □ Traffic Signals
- □ Trucking
- □ Valves/Pumps
- □ Wall Coverings
- □ Water Storage Tanks – Erection
- □ Water Storage Tanks – Fabrication
- □ Well Construction/Testin
- □ Other: ____________________
- □ Other: ____________________
- □ Other: ____________________
- □ Other: ____________________
- □ Other: ____________________
- □ Other: ____________________
- □ Other: ____________________
PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:

1. Are you a: Corporation _____ Partnership _____ Sole Trader _____

2. If incorporated, state the date and where incorporated:
   Date: __________________________________ Where:_________________________________

3. Number of years engaged in contracting business under present firm name: ________________

4. What was the average number of personnel in your organization during the last 12 months:
   Office: __________ Skilled: __________ Unskilled: __________

5. What is your bond limitation: __________________________________________________________

6. What bonding company usually furnishes your bond: ___________________________________

7. Have you ever been denied a bond? No _____ Yes _____
   If yes, explain: ____________________________________________________________________

8. Equipment. Attach a list of equipment owned by you.

9. Are any of your assets assigned? No _____ Yes _____
   If yes, what are assigned? __________________________________________________________

10. Completed contracts. Attach a list of contracts which have been awarded to you in the last 3 years. The list shall include: Name, Owner, Amount, Architect/Engineer.

11. Contracts on hand. Attach a list of present contracts including a schedule as to estimated completion date and gross amount of each contract.

12. Have you ever defaulted on a contract? No _____ Yes _____
   If yes, please explain: __________________________________________________________________

13. Have you ever had a claim filed against you or your insurance company within the last ten (10) years for alleged liability resulting from a jobsite incident or received an OSHA citation in the past five (5) years? No _____ Yes _____
   If yes, please provide details regarding project title and location, description of claim and/or citation and status/resolution of claim or citation ______________________________________________________

14. Record of Compliance. Have you or any principal of your firm ever been subject to enforcement action by the Wisconsin Department of Natural Resources? No _____ Yes _____
   If yes, please provide a detailed explanation of the enforcement action and resolution ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
15. Statement of Responsibility. By checking the following lines, the prospective bidder attests that:

____ It is not on an ineligible list that the State of Wisconsin maintains for persons who violated construction related statutes and administrative rules.

____ In the previous ten years, it has not been found to have committed tax avoidance or evasion in any jurisdiction.

____ In the previous ten years, it has not been disciplined in any jurisdiction under a professional license.

____ Neither it, nor any of its owners, partners, officers, directors, or any affiliated entity, has been charged or convicted in the last three years of violating Wis. Stats. §133.03 (unlawful contracts; conspiracies).

____ None of the prospective bidder’s employees and no member of the prospective bidder’s organization has been disciplined under a professional license that is currently in use.

16. List any additional information you feel is pertinent. __________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

State of Wisconsin
County of ______________________

I have read the above and foregoing statement on behalf of _______________________________ and (Bidders Name)

hereby state under oath that I am the ___________________________ of ________________________________ (Title/Office Held)

(Name of Organization)

And that the answers to the foregoing questions and all statements contained in the said Bidder’s Prequalification Form are true and correct to the best of my knowledge.

Signed at ______________________________, this ______ day of ___________________, 20______.

___________________________________
Signature of Authorized Official

Subscribed and sworn to before me
this ____ day of _________________, 20______.

_______________________________________
Printed Name: ____________________
Notary Public State of Wisconsin
My commission is/expires: __________________