



"meeting community needs  
.....enhancing quality of life"

**FEES ARE NON-REFUNDABLE**      Date Recv'd \_\_\_/\_\_\_/\_\_\_  
 License Fee                              \$ 10.00      Acct. 11030.4411  
 Receipt \_\_\_\_\_

## APPLICATION for PERMIT for CHARITABLE SOLICITATION

<b>SECTION 1 – BUSINESS INFORMATION – Answer all questions completely. Please PRINT clearly</b>			
Name of Corporation/ Individual			
Corporation/ Individual Address		City	State      Zip
Corporation/ Individual Telephone Number		<i>This permit shall be good for 90 days from the date of application, unless extended by the City Clerk – Municipal Code Section 9-645</i>	
DATES WHEN SOLICITATION WILL BE MADE:	FROM: _____/_____/_____	THROUGH: _____/_____/_____	
<b>SECTION 2 – LOCAL CONTACT INFORMATION</b>			
Name of Local Contact Person:			
Home Address		City	State      Zip
Contact Telephone Number		Date of Birth	
<b>SECTION 3 – PRODUCT INFORMATION</b>			
Describe Merchandise/Product/Services to be solicited: (Please be specific)			
How will solicitation be made? (Door-to-door, telephone, printed communication, etc.)			
<b>SECTION 3 – PENALTY NOTICE</b>			
The undersigned request that a license be granted in accordance with Section 134.65 of the Wisconsin State Statutes and Section 9-30(3) of the Municipal Code of the City of Appleton.			
Signature of Applicant: _____			
<b>FOR OFFICE USE ONLY</b>			
Date Issued		License Number	

11-01-09

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

## **CHARITABLE SOLICITATION PERMIT**

- Charitable Solicitation Permits for the City of Appleton are issued for a period of 90 days. The process to obtain a Charitable Solicitation Permit takes approximately 1 business day from the date of application until the date of issuance.
- To apply for a Charitable Solicitation Permit, file your completed, signed application form with the City Clerk's office. One license is needed to cover the entire organization – you make copies for your employees to carry.
- License fees are non-refundable and are to be paid at the time of filing the application form. The fee for a Charitable Solicitation Permit is \$10.00.
  
- QUESTIONS? Please call 832-6443.