1. Call to order
2. Introductions
3. Procedural issues
   1. Designation of Recording Secretary
   2. Selection of Vice-chair
   3. Review open meeting law
   4. Planning for public participation
   5. Meeting schedule
   6. Other procedural questions
7. Reviewing our charge –
   1. for members of the public, as well as to see if we’re on the same page –
   2. (in response to a public concern forwarded by Dean) note that we are to make recommendations to Council: we’re not here to debate climate change, make actual policy decisions, or spend money – we have no budget, and any spending that will be done will be operational, done with Council authorization, likely via the budget process
   3. read outline?

4. Developing a workplan – how will we develop proposals and recommendations?
   1. Initial report by May 19 (Council meets May 6 & 20)
   2. Brainstorm / list possible projects
   3. Group / narrow down
      1. This meeting / between meetings / next meeting

5. Identifying and designating possible subcommittees
   1. Mayor suggested names of other volunteers
   2. Ad hoc?
   3. Open meeting law: note Chris B opinion, e.g. there are two alternative means, not mutually exclusive:
      1. Formally designated subcommittees, with named members – from this group or the Mayor’s list or others, public meeting times & places, noticed via Clerk’s office, fully compliant w/open mtg law, OR
      2. Informal / ad hoc discussions, listening sessions, where one or a few of us could “reach out to interested members of the public”, as long as we take care that a quorum of this group does not participate.

6. Assignments for next meeting

7. Adjourn by 6:30