2020
CITY OF APPLETON
BIDDERS PROOF OF RESPONSIBILITY

Prequalification of bidders is required in order to comply with provisions of §66.0901(2)(3) of the Wisconsin Statutes and to obtain approval for bidding on construction projects in the year 2020.

Bidders prequalification forms shall be filed with the City Clerk no later than FIVE (5) DAYS PRIOR to the opening of bids for which the bidder wishes to qualify. Completed responses will be evaluated to determine whether the prospective bidder is qualified to submit a bid. The City reserves the right if it is not satisfied with the sufficiency of the completed response, to request additional information, or the prospective bidder may be notified that they are not a qualified bidder.

SEND COMPLETED FORM TO: OFFICE OF THE CITY CLERK
100 NORTH APPLETON STREET
APPLETON, WI 54911-4799

Company Name: _______________________________________________________________

Address: ______________________________________________________________________

City, State Zip: __________________________________________________________________

Telephone No.: _________________________ Fax No.: _________________________________

SPECIFY TYPE OF WORK:

☐ Asphalt – Site Work ☐ Asphalt – Site Paving ☐ Flooring ☐ General Contractor ☐ Sewer & Water – Open Cut
☐ Asphalt – Street Paving ☐ Bridge Construction ☐ Glass/Glazing/Windows ☐ Sewer & Water – Tunneling ☐ Sewer Cleaning/Televising
☐ Bridge Repair ☐ Concrete – Patching/Flatwork ☐ HVAC ☐ Sewer Lining/Rehabilitation ☐ Sheet Metal
☐ Concrete – Street Paving ☐ Concrete – Curb and Gutter ☐ Lift Stations/Pumping Stations ☐ Site Remediation ☐ Snow Removal
☐ Concrete – Structural/Poured Walls ☐ Data/Communication Systems ☐ Marine Construction ☐ Specialty Equipment ☐ Steel Erection
☐ Carpentry ☐ Demolition ☐ Electrical ☐ Mechanical ☐ Street Lighting ☐ Supplier: ______________________
☐ Electrical ☐ Elevators/Escalators ☐ Environmental Services ☐ Mechanical ☐ Supplier: ______________________
☐ Excavation and Grading ☐ Fence Supplies/Installation ☐ Precast Concrete – Supplier/Erection ☐ Supplier: ______________________
☐ Fence Supplies/Installation ☐ Fiber Optics/Telecommunications ☐ Process Piping ☐ Roofing ☐ Supplier: ______________________
☐ Fire Protection ☐ Roofing ☐ Sandblasting ☐ Supplier: ______________________
☐ Other: ___________________________ ☐ Other: ___________________________ ☐ Other: ___________________________ ☐ Other: ___________________________
PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:

1. Are you a: Corporation _____  Partnership _____  Sole Trader _____

2. If incorporated, state the date and where incorporated:
   Date: ______________________  Where: ________________________________

3. Number of years engaged in contracting business under present firm name: __________________

4. What was the average number of personnel in your organization during the last 12 months:
   Office: __________  Skilled: __________  Unskilled: __________

5. What is your bond limitation: ____________________________________________________________

6. What bonding company usually furnishes your bond: __________________________________________

7. Have you ever been denied a bond?  No _____  Yes _____
   If yes, explain: _______________________________________________________________________

8. Equipment. Attach a list of equipment owned by you.

9. Are any of your assets assigned?  No _____  Yes _____
   If yes, what are assigned? ______________________________________________________________

10. Completed contracts. Attach a list of contracts which have been awarded to you in the last 3 years. The list shall include: Name, Owner, Amount, Architect/Engineer.

11. Contracts on hand. Attach a list of present contracts including a schedule as to estimated completion date and gross amount of each contract.

12. Have you ever defaulted on a contract?  No _____  Yes _____
   If yes, please explain: __________________________________________________________________

13. Have you ever had a claim filed against you or your insurance company within the last ten (10) years for alleged liability resulting from a jobsite incident or received an OSHA citation in the past five (5) years?  No _____  Yes _____
   If yes, provide details regarding project title and location, description of claim and/or citation and status/resolution of claim or citation ____________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________

14. Record of Compliance. Have you or any principal of your firm ever been subject to enforcement action by the Wisconsin Department of Natural Resources?  No _____  Yes _____
   If yes, please provide a detailed explanation of the enforcement action and resolution
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
15. Statement of Responsibility. By checking the following lines, the prospective bidder attests that:

_____ It is not on an ineligible list that the State of Wisconsin maintains for persons who violated construction related statutes and administrative rules.

_____ In the previous ten years, it has not been found to have committed tax avoidance or evasion in any jurisdiction.

_____ In the previous ten years, it has not been disciplined in any jurisdiction under a professional license.

_____ Neither it, nor any of its owners, partners, officers, directors, or any affiliated entity, has been charged or convicted in the last three years of violating Wis. Stats. §133.03 (unlawful contracts; conspiracies).

_____ None of the prospective bidder’s employees and no member of the prospective bidder’s organization has been disciplined under a professional license that is currently in use.

16. List any additional information you feel is pertinent. __________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________

State of Wisconsin
County of ______________________

I have read the above and foregoing statement on behalf of _______________________________ and (Bidders Name)
   hereby state under oath that I am the ___________________________ of ________________________________ (Title/Office Held) (Name of Organization)

And that the answers to the foregoing questions and all statements contained in the said Bidder’s Prequalification Form are true and correct to the best of my knowledge.

Signed at ______________________________, this ______ day of ___________________, 20_______.

___________________________________
Signature of Authorized Official

Subscribed and sworn to before me this ____ day of ____________________, 20______.

_______________________________________
Printed Name: ____________________
Notary Public State of Wisconsin
My commission is/expires: _________________