

Bidder No.: _____ Date Approved: _____
Approved by: _____
Deputy Director of Public Works

2019
CITY OF APPLETON
BIDDERS PROOF OF RESPONSIBILITY

Prequalification of bidders is required in order to comply with provisions of §66.0901(2)(3) of the Wisconsin Statutes and to obtain approval for bidding on construction projects in the year 2019.

Bidders prequalification forms shall be filed with the City Clerk no later than FIVE (5) DAYS PRIOR to the opening of bids for which the bidder wishes to qualify. Completed responses will be evaluated to determine whether the prospective bidder is qualified to submit a bid. The City reserves the right if it is not satisfied with the sufficiency of the completed response, to request additional information, or the prospective bidder may be notified that they are not a qualified bidder.

SEND COMPLETED FORM TO: **OFFICE OF THE CITY CLERK**
100 NORTH APPLETON STREET
APPLETON, WI 54911-4799

Company Name: _____

Address: _____

City, State Zip: _____

Telephone No.: _____ Fax No.: _____

SPECIFY TYPE OF WORK:

- | | | |
|---|---|--|
| <input type="checkbox"/> Asphalt – Site Work | <input type="checkbox"/> Flooring | <input type="checkbox"/> Sewer & Water – Open Cut |
| <input type="checkbox"/> Asphalt – Street Paving | <input type="checkbox"/> General Contractor | <input type="checkbox"/> Sewer & Water – Tunneling |
| <input type="checkbox"/> Bridge Construction | <input type="checkbox"/> Glass/Glazing/Windows | <input type="checkbox"/> Sewer Cleaning/Televising |
| <input type="checkbox"/> Bridge Repair | <input type="checkbox"/> HVAC | <input type="checkbox"/> Sewer Lining/Rehabilitation |
| <input type="checkbox"/> Carpentry | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Sheet Metal |
| <input type="checkbox"/> Concrete – Patching/Flatwork | <input type="checkbox"/> Lift Stations/Pumping Stations | <input type="checkbox"/> Site Remediation |
| <input type="checkbox"/> Concrete – Street Paving | <input type="checkbox"/> Marine Construction | <input type="checkbox"/> Snow Removal |
| <input type="checkbox"/> Concrete – Curb and Gutter | <input type="checkbox"/> Masonry | <input type="checkbox"/> Specialty Equipment |
| <input type="checkbox"/> Concrete – Structural/Poured Walls | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Steel Erection |
| <input type="checkbox"/> Data/Communication Systems | <input type="checkbox"/> Painting | <input type="checkbox"/> Street Lighting |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Pavement Marking | <input type="checkbox"/> Supplier: _____ |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Pile Driving | <input type="checkbox"/> Temperature Controls |
| <input type="checkbox"/> Elevators/Escalators | <input type="checkbox"/> Playground Equipment | <input type="checkbox"/> Traffic Signals |
| <input type="checkbox"/> Environmental Services | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Trucking |
| <input type="checkbox"/> Excavation and Grading | <input type="checkbox"/> Precast Concrete – Supplier/Erection | <input type="checkbox"/> Valves/Pumps |
| <input type="checkbox"/> Fence Supplies/Installation | <input type="checkbox"/> Process Piping | <input type="checkbox"/> Wall Coverings |
| <input type="checkbox"/> Fiber Optics/Telecommunications | <input type="checkbox"/> Roofing | <input type="checkbox"/> Water Storage Tanks – Erection |
| <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Sandblasting | <input type="checkbox"/> Water Storage Tanks – Fabrication |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Well Construction/Testing |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:

1. Are you a: Corporation _____ Partnership _____ Sole Trader _____
2. If incorporated, state the date and where incorporated:
Date: _____ Where: _____
3. Number of years engaged in contracting business under present firm name: _____
4. What was the average number of personnel in your organization during the last 12 months:
Office: _____ Skilled: _____ Unskilled: _____
5. What is your bond limitation: _____
6. What bonding company usually furnishes your bond: _____
7. Have you ever been denied a bond? No _____ Yes _____
If yes, explain: _____

8. Equipment. Attach a list of equipment owned by you.
9. Are any of your assets assigned? No _____ Yes _____
If yes, what are assigned? _____

10. Completed contracts. Attach a list of contracts which have been awarded to you in the last 3 years. The list shall include: Name, Owner, Amount, Architect/Engineer.
11. Contracts on hand. Attach a list of present contracts including a schedule as to estimated completion date and gross amount of each contract.
12. Have you ever defaulted on a contract? No _____ Yes _____
If yes, please explain: _____

13. Have you ever had a claim filed against you or your insurance company within the last ten (10) years for alleged liability resulting from a jobsite incident or received an OSHA citation in the past five (5) years?
No _____ Yes _____
If yes, provide details regarding project title and location, description of claim and/or citation and status/resolution of claim or citation _____

14. Record of Compliance. Have you or any principal of your firm ever been subject to enforcement action by the Wisconsin Department of Natural Resources? No _____ Yes _____
If yes, please provide a detailed explanation of the enforcement action and resolution _____

15. Statement of Responsibility. By checking the following lines, the prospective bidder attests that:

_____ It is not on an ineligible list that the State of Wisconsin maintains for persons who violated construction related statutes and administrative rules.

_____ In the previous ten years, it has not been found to have committed tax avoidance or evasion in any jurisdiction.

_____ In the previous ten years, it has not been disciplined in any jurisdiction under a professional license.

_____ Neither it, nor any of its owners, partners, officers, directors, or any affiliated entity, has been charged or convicted in the last three years of violating Wis. Stats. §133.03 (unlawful contracts; conspiracies).

_____ None of the prospective bidder's employees and no member of the prospective bidder's organization has been disciplined under a professional license that is currently in use.

16. List any additional information you feel is pertinent. _____

State of Wisconsin
County of _____

I have read the above and foregoing statement on behalf of _____ and
(Bidders Name)

hereby state under oath that I am the _____ of _____
(Title/Office Held) (Name of Organization)

And that the answers to the foregoing questions and all statements contained in the said Bidder's Prequalification Form are true and correct to the best of my knowledge.

Signed at _____, this _____ day of _____, 20_____.

Signature of Authorized Official

Subscribed and sworn to before me
this _____ day of _____, 20_____.

Printed Name: _____

Notary Public State of Wisconsin

My commission is/expires: _____