



"meeting community needs
.....enhancing quality of life"

FEES ARE NON-REFUNDABLE		Date Recv'd ___/___/___
License Fee	\$ 45.00	Acct. 11030.4318
Receipt	_____	

APPLICATION to sell CHRISTMAS TREES

SECTION 1 – APPLICANT INFORMATION – Answer all questions completely. Please PRINT clearly

Name of Applicant				
Street Address		City	State	Zip
Telephone Number	Date Christmas tree sales will begin:		ALL LICENSES EXPIRE DEC. 31	

SECTION 2 – PERSON IN CHARGE

Who will be in charge and responsible for the sale of trees? Name of Employee (Last, First, MI)			Telephone	
Home Street Address		City	State	Zip

SECTION 3 – LICENSE LOCATION

Street address:
Describe any other business conducted on the premises:

SECTION 4 – PENALTY NOTICE

Under penalty of law, I swear the location must comply with all City of Appleton ordinances and swear that the information provided in the application is true and correct to the best of my knowledge and belief.

Signature of Applicant: _____

FOR OFFICE USE ONLY

Dept	Approve	Deny	By	Reason
FIRE				
COMMUNITY DEVELOPMENT				
Date sent for approvals ___/___/___	Date Issued ___/___/___		Expiration Date: All licenses expire December 31	License Number

CHRISTMAS TREE LICENSE

- An annual license is required to sell Christmas Trees in the City of Appleton. The license expires on December 31 of each year. The process to obtain a Christmas Tree License takes approximately 5 business days from the date of application until the date of issuance.
- To apply for a Christmas Tree License, file your completed, signed application form with the City Clerk's office. One license is needed to cover each location where trees are to be sold.
- License fees are non-refundable and are to be paid at the time of filing the application form. The fee for a Christmas Tree License is \$45.00.
- QUESTIONS? Please call 832-6443.