



“...meeting community needs
.....enhancing the quality of life”

LICENSE APPLICATION

for

OPERATOR’S (BARTENDER’S)

LICENSE

FEES ARE NON-REFUNDABLE		Date Recv'd ___/___/___
<input type="checkbox"/> Operator License	\$40.00	Acct. 11030.4307
<input type="checkbox"/> Operator License	Plus a provisional	\$55.00 Acct. 11030.4307
<input type="checkbox"/> Investigation fee	\$ 7.00	Acct. 100.2359
Total fee paid	\$ _____	Receipt _____
<input type="checkbox"/> Original Application <input type="checkbox"/> Renewal – License # _____		

License Term is from July 1 to June 30 of the following year. All licenses expire on June 30.

SECTION 1 – APPLICANT INFORMATION

Applicant Name (Last, First, MI)		Maiden	
Street Address		City	State Zip
Driver’s License Number		State License Issued In:	
Date of Birth	Sex	Home Phone Number	Cell phone Number
Name and Address of Establishment you will be selling alcohol			

SECTION 2 – CONVICTION RECORD

Have you **EVER** had an Operator’s (Bartender’s) License? YES NO
 If Yes; where? _____

Have you **EVER** been convicted of a felony? YES NO
 If Yes; when, where and what type of violation? (Please be specific) _____

Have you **EVER** been convicted of a misdemeanor or ordinance violation? YES NO
 If Yes; when, where and what type of violation? (Example: speeding, OWI) _____

SECTION 3 – PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.
 Signature _____

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
POLICE				
Date sent to APD ____/____/____	Scheduled FVTC Class ____/____/____	Class Completion Date ____/____/____	Current other license: Muni _____ # _____	
Safety and Licensing ____/____/____	Common Council ____/____/____	Date Issued ____/____/____	Expiration Date ____/____/____	License Number

OPERATOR (BARTENDER) LICENSE

- Operator's Licenses for the City of Appleton are issued for 1 year, all expiring on June 30th.
- To apply for an Operator's License one of the following must be provided along with your completed, signed application form:
 1. Proof of Registration for the Responsible Beverage Service Course
 2. Certificate of Completion from the Responsible Beverage Service Course (dated within the past 2 years).
 3. A current operator's license from another municipality in the State of Wisconsin.
- If an Operator's License is needed immediately, a Provisional License may be applied for. Only one Provisional license per person per year will be issued. Provisional licenses are valid for 60 days from the date of application.
- License fees are non-refundable and are to be paid at the time of filing the application form. Fees are as follows:
 1. \$47.00 - \$40.00 initial/renewal license + \$7.00 Police investigation fee
 2. \$62.00 - \$55.00 initial license w/provisional + \$7.00 Police investigation fee
- QUESTIONS? Please call 832-6443.